

People Committee – Secretary Opportunity

CAMRA's People Committee is recruiting a Secretary to start as soon as possible.

We're looking for someone with experience of taking and writing up minutes, and ideally, committee experience (either at CAMRA or in another voluntary or professional capacity).

You will have excellent organisational skills, access to a PC (with camera), laptop or tablet, and Microsoft Word.

CAMRA's branded template documents will be made available to you, along with previous minutes and agendas.

The Committee meets every six weeks, mostly online via Teams, but occasionally in person for which travel expenses can be claimed. Virtual meetings are on a weekday evening for one and a half hours.

The Committee's next meeting is on 27 February at 7pm. To find out more and apply, please contact volunteer.services@camra.org.uk in the first instance.



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