

Branch Vice Chair

Role guidance

Desirable role

The role of the Vice Chair is to support the Chair and deputise in their absence. Refer to the Branch Chair role guidance for details of the Chair's responsibilities.

Activities and guidance

- Support and advise the Chair, sharing tasks where possible.
- Deputise for the Chair in their absence at members' meetings and business meetings.
- Deputise for or accompany the Chair at regional meetings.
- Participate in branch meetings.
- At some stage seek and mentor your potential successor.

Useful skills and knowledge

- Good interpersonal and written communication skills.
- Ability to lead meetings towards clear, consensus decisions.
- Access to the internet and a computer/tablet.

Time commitment

- Depending on the length and frequency of any periods for which the Chair is absent, otherwise about an hour or two a month besides meetings.

Code of conduct

- Adhere to CAMRA's Code of Conduct and Volunteers' Charter (set out [here](#)) and, in particular, refrain from putting forward any personal points of view that are against CAMRA's policies or that might bring the Campaign into disrepute.

Information and support

- Helpful information can be found in the [Volunteers' Area](#) of the CAMRA website.
- Support is also available from your [Branch Chair](#) or [Regional Director](#)

For any other volunteering enquiry, contact volunteer.services@camra.org.uk